

## Special Education Technology Needs Assessment

Name \_\_\_\_\_ Position \_\_\_\_\_

School \_\_\_\_\_ Second School \_\_\_\_\_

1. Do you have a computer that is assigned for just your use?  Yes  No  
*If NO ...*
  - a. Do you have access to a computer in your room/office?  Yes  No
    - i. *if no* where is the machine you have access to? \_\_\_\_\_
  - b. How many people work on that machine during the day? \_\_\_\_\_
  - c. During the day how much time do you have access to that machine? \_\_\_\_\_
2. Does your school support  MACs or  PCs  Both?
3. What computer do you prefer to use  MACs or  PCs  Either?
4. Please provide the following information to the best of your ability. If you do not have your own machine please provide the information about the machine you access most frequently. **Attached is a sheet of instructions for MAC and WINDOWS Systems on how to locate the required information.**

System Specifications	MAC	WINDOWS
Asset # (blue JSD sticker)		
Model		
- Processor (CPU) Speed		
- Operating System		
- Processor		
- RAM / Memory		

5. Is the network cable (looks like a phone cable) on the back of your computer connected directly into the wall?  Yes  No
  - a. *If NO...* How many computers are connected through the hub/box you are connected to? \_\_\_\_\_
6. Is your school wireless?  Yes  No
  - a. *If Yes ...* is the setting you are in close enough to the wireless airports/antennas to receive the internet?  Yes  No
  - b. *If No...* does your school plan to be wireless this school year?  Yes  No
7. Have you discussed your technology needs with your principal?  Yes  No
  - a. Summary of Principal directed technology decisions \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
8. How many IEPs are you personally responsible for during the course of a year? \_\_\_\_\_

**Please Return form to: Liz Ostler at District Office - Special Education**

How to find the requested information for **Apple Macintosh Machines OS 9:**

System Specifications	MAC OS 9	Example Answers
- Model	Pull down the apple menu from the desktop and open "Apple System Profiler" Listed under " <b>Hardware Overview.</b> "	<i>imac, emac, G4, G3, Powerbook, Apple IIE, GS, LC, etc....</i>
- Processor Speed	Pull down the apple menu from the desktop and open "Apple System Profiler" Listed under hardware overview is the " <b>Machine Speed.</b> "	<i>250 MHz, 500 MHz, 1000 MHz</i>
- Operating System	Pull down the apple menu from the desktop and open "About this computer" Listed by " <b>Version</b> "	<i>8.6, 9.0.1, 9.2.2, 10.0.1</i>
- Hard Drive Size	Highlight your hard drive – then press apple key and then "I" key to access the info menu. Listed by " <b>Capacity</b> "	<i>20GB, 30GB, 60GB, 80GB</i>
- RAM / Memory	Pull down the apple menu from the desktop and open "About this computer" Listed by " <b>Built-in Memory</b> "	<i>128 MB, 256 MB, 512 MB</i>

How to find the requested information for **Apple Macintosh Machines OS X:**

System Specifications	MAC OS X	Example Answers
- Model	Pull down the apple menu from the desktop and open ""About This Mac" and click on "More Info" Listed under " <b>Hardware Overview.</b> "	<i>imac, emac, G4, G3, Powerbook, Apple IIE, GS, LC, etc....</i>
- Processor/ Machine Speed	Pull down the apple menu from the desktop and open ""About This Mac" and click on "More Info" Listed under hardware overview is the " <b>Machine Speed.</b> "	<i>250 MHz, 500 MHz, 1000 MHz</i>
- Operating System	Pull down the apple menu from the desktop and open "About this computer" Listed by " <b>Version</b> "	<i>10.0.1, 10.2.8, 10.3.1</i>
- Hard Drive Size	Highlight your hard drive – then press apple key and then "I" key to access the info menu. Listed by " <b>Capacity</b> "	<i>20GB, 30GB, 60GB, 80GB</i>
- RAM / Memory	Pull down the apple menu from the desktop and open ""About This Mac" and click on "More Info" Listed by " <b>Memory Overview</b> "	<i>DIMM0 DDR SDRAM 512 MB (Please list all DIMMS)</i>

How to find the requested information for **Windows Machines:**

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<b>System Specifications</b>	<b>WINDOWS</b>	<b>Example Answers</b>
<b>- Model</b>	Right click on “my computer” and select properties. Model will be listed under the general tab.	<i>Gateway, Tangent, Dell, HP, (each brand will usually be followed by a number)</i>
<b>- Processor Speed</b>	Right click on “my computer” and select properties. Model will be listed under the general tab.	<i>Pentium 1, Pentium 2, 250 MHz, 500 MHz, 1000 MHz</i>
<b>- Operating System</b>	Right click on “my computer” and select properties. Model will be listed under the general tab.	<i>Windows 95, Windows 98, Windows ME, Windows XP, Windows 98 Professional</i>
<b>- Hard Drive Size</b>	Double click on “my computer”, then right click on your hard drive (c:/ drive) and select properties. The hard drive size is listed under the general tab as capacity.	<i>20GB, 30GB, 60GB, 80GB</i>
<b>- RAM / Memory</b>	Right click on my computer and select properties. Model will be listed under the general tab.	<i>128 MB, 256 MB, 512 MB, 1 GB</i>

If you have any questions on where to locate this information please call or email:

**Liz Ostler**

**Goalview Manager - Teacher Specialist**

**567-8254**

[elizabeth.ostler@jordan.k12.ut.us](mailto:elizabeth.ostler@jordan.k12.ut.us)

**Please indicate what support systems your school has:**

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